

Dear Valued US-based Supplier:

Fraud related to bank account changes is increasing, particularly due cyberattacks from malicious parties. Milliken & Company policies adapt to these trends, necessitating stricter measures to protect our suppliers.

Our team aims to ensure supplier satisfaction and financial protection. Therefore, we now require a new process for any supplier creation or modification.

What is changing?

When submitting a new supplier request or supplier payment modification, banking support documents are required for validation depending on your scenario:

Corporations, Companies, Organizations, Individuals or Sole Proprietors

For these suppliers, we request **three** documents:

1. Signed W9 form
2. For existing suppliers, a copy of a paid invoice from Milliken to your organization within the past 24 months
3. Plus, **one** of the following documents:
 - a. A letter on the company letterhead confirming bank details with the authorized signatory's signature
 - b. Letter from the bank with the bank details (to include account name, bank name, bank routing numbers, account number, IBAN/Swift Code)
 - c. Cancelled/Void Check.
 - d. Blank bank statement (screenshot of the top portion with bank information only)

Note: Milliken may require a verbal confirmation to verify your changes. Please ensure you provide a contact name and phone number to expedite your request.

We appreciate your understanding as we implement further controls to protect both Milliken and our suppliers. If you have any question, please contact our team at Global.Sourcing@milliken.com or visit our [Supplier Resource Portal](#).

Thank you and regards,

Milliken & Company

The logo for Milliken & Company, featuring the word "Milliken" in a blue, cursive script font.